



COLLEGE NURSE

INFORMATION FOR CANDIDATES

POSITION TITLE:	COLLEGE NURSE
CLASSIFICATION:	Part-time (3 days per week, Term Time only)
REPORTS TO:	Principal
DATE:	July 2023

ABOUT PRESBYTERIAN LADIES' COLLEGE, ARMIDALE

Presbyterian Ladies' College Armidale (PLC) is an independent girls' school with a long and rich history of providing girls education since 1887. The College is the only all-girls' day and boarding school in NSW north of Sydney to the Queensland border offering education from Pre-Kindergarten to Year 12. PLC Armidale has a strong reputation for academic excellence, an exceptional creative and performing arts program, strength in sport, leadership and challenge experiences, each providing opportunities for girls from a range of diverse backgrounds to excel.

REPORTING RESPONSIBILITY

The successful applicant will be responsible to the Principal, working closely with the Head of Boarding and College Psychologist.

GENERAL RESPONSIBILITIES

- Provide medical assistance to the student population, especially Boarders
- Assist with the administration of well-being screening assessments and implementation of well-being initiatives
- Provide transport to and from medical appointments as required
- Liaise with parents regarding the health and well-being needs of individual students
- The position covers Monday to Wednesday, 8:30 am to 3.30 pm in term time to effectively address the healthcare needs of students, in particular the boarding students, and the extended school community in the educational setting
- Previous experience with case management in emergency, paediatric or school nursing preferred

SELECTION CRITERIA

- Nursing qualifications, registered to practice in NSW, with experience in the Health Care Sector
- Knowledge of current nursing practices and techniques
- Able to provide nursing care, health counselling, screening and education to students and families with a focus on health promotion
- Excellent interpersonal and communication skills, able to build rapport and working productively within a team
- Understanding of the health and well-being needs of girls and young women
- Current Working with Children Check and unencumbered Class C Drivers Licence
- Demonstrated understanding of the ethos and values of a Christian independent all girls' school.

PROPOSED RECRUITMENT TIMELINE

Advertising commences in July 2023.

APPLICATIONS CLOSE

The closing date for receipt of applications is 9am Monday, 24 July 2023.

HOW TO APPLY

Suitable applicants should apply by submitting the following:

Candidate's Statement

A brief Statement of Application (no more than one page) outlining what the candidate feels he/she brings to the position, and he/she would expect to accomplish in the role.

Response to the Selection Criteria

In no more than two pages, candidates are asked to respond to each of the Selection Criteria, taking into account experience, past roles and expertise.

Curriculum Vitae (CV)

Candidate CVs should include the following: -

1. Previous positions held, including start/finish dates, title, responsibilities and key achievements
2. Details of education, training, and qualifications, including certified copies of academic Nursing qualifications

PLC Armidale Support and Operational Staff Application Form

Downloaded from the [Employment Page](#) on the PLC Armidale website.